

**SECOND BAPTIST CHURCH
FINE ARTS ACADEMY
2017-2018 Registration Form**

Student Name: _____ Male/Female

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Date of Birth: _____

School Student Attends: _____ Grade: _____

Parent's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Business Phone: _____ Cell Phone: _____

Email Address:

Proposed Area of Study: _____ Years studied in this area: _____

_____ 30 minute lesson

_____ 45 minute lesson

We have read and agree to abide by the policies in the enrollment agreement and understand an instrument, either rented or bought, must be provided for class lessons and practice at home on a regular basis.

Student Signature

Parent Signature

Date

**SECOND BAPTIST CHURCH
FINE ARTS ACADEMY
2017-2018 Enrollment Agreement**

Student and parent/guardian please read the information below carefully, sign and return in order for the student to be enrolled in the Fine Arts Academy.

The Fine Arts Academy of Second Baptist Church will:

- Provide excellence in fine arts training
- Begin lessons promptly
- Strive for open communication between instructors, students and parents

The students and parents/guardians will:

- Be prepared for lessons
- Be prompt in attendance
- Follow the stated make-up policies
- Be prompt in making payments
- Commit to studying for the entire year

Student Signature

Date

Parent/Guardian Signature

Date

**SECOND BAPTIST CHURCH
FINE ARTS ACADEMY
2017-2018 Calendar**

2017 Fall Semester

Fall Semester Begins	Week of September 18, 2017
Thanksgiving Break	Week of November 20, 2017
Fall Semester Ends	Week ending December 15, 2017
Winter Break	December 15, 2017 - January 5, 2018

2018 Spring Semester

Spring Semester Begins	Week of January 8, 2018
Spring Semester Ends	Week ending May 18, 2018
Year End Recital	Sunday, May 20, 2018

SECOND BAPTIST CHURCH FINE ARTS ACADEMY
Studio Policies - Piano and Violin

Please read this policy carefully and thoughtfully before signing. By signing, you are agreeing to the terms therein and committing for the entire year.

TUITION: Please remit tuition payment prior to the first lesson of the semester. If paying by installment kindly remit tuition payment by the 5th of each month.

MISSED LESSONS: There are no make-up lessons except for one at the end of each semester and this is reserved in the event of a lesson missed due to inclement weather or instructor illness.

-Please make every effort to not miss lessons and to schedule doctor visits and the like for a time other than the lesson time.

-In the event a lesson must be missed, please notify the instructor as soon as possible. At times emergencies arise so please notify the instructor as soon after as possible if a lesson is missed.

-Make use of the swap list where possible (participation in the swap list is optional-ask your instructor about this)

-Tuition is not reimbursed for missed lessons except in the case of the instructor missing lessons above and beyond what can be made up.

EQUIPMENT AND MATERIALS: Parent(s) shall provide child with appropriate musical instrument (acoustic piano or violin) as well as provide for the necessary materials needed (ie: foot rest, bolster cushions, chin rest, rosin, required reading, music books...).

PARENT ATTENDANCE: Parents shall attend each lesson unless otherwise excused by the instructor. While attending lessons parents shall be supportive & quiet listener, taking down the home assignment & notes. Please turn off/silence cell phones during the lesson.

PRACTICE: Parent(s) shall help with the student's practice at home on a regular and consistent basis. The parent, not the child, is responsible for seeing that the recording(s) are played daily and that practice happens.

I have read the above policy and by signing am agreeing to honor the terms of this policy and be financially committed for the 2017-2018 year which shall be a period of ___ lessons to commence _____ and end _____.

Parent Name: _____

Date: _____

Parent Name: _____

Date: _____

Instructor Signature: _____

Date: _____

**SECOND BAPTIST CHURCH
FINE ARTS ACADEMY
2017-2018 Costs**

There are two (2) payment options:

- (1) Pay monthly – payments are due the 5th of each month
- (2) Pay in full for an entire semester - due at the beginning of each semester

FALL 2017 SEMESTER LESSONS

September:	2
October:	5
November:	3
<u>December:</u>	<u>2</u>
TOTAL	12

SPRING 2018 SEMESTER LESSONS

January:	4
February:	4
March:	4
April:	3
<u>May:</u>	<u>3</u>
TOTAL	18

\$32.00 per 30 minute lesson

\$42.00 per 45 minute lesson

<u>MONTHS</u>	<u>30 MINUTE LESSON</u>	<u>45 MINUTE LESSON</u>
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September	\$ 64.00	\$84.00
October	\$160.00	\$210.00
November	\$96.00	\$126.00
December	\$ 64.00	\$ 84.00
January	\$128.00	\$168.00
February	\$128.00	\$168.00
March	\$128.00	\$168.00
April	\$ 96.00	\$126.00
May	\$ 96.00	\$126.00

If one chooses to pay for an entire semester:

FALL 2016 SEMESTER

30 minute lessons - \$384.00

45 minute lessons - \$504.00

SPRING 2017 SEMESTER

30 minute lessons - \$576.00

45 minute lessons - \$756.00

Checks may be payable to: Second Baptist Church
In Memo line please put your child's name and FAA Payment
Mail checks to:

Second Baptist Church
Fine Arts Academy
Attention: Jane Kornegay Eng
9614 River Road
Richmond, VA 23229

If you have questions, please feel free to contact Jane Kornegay Eng at
fineartsacademy@verizon.net